



Saint Claret College (Autonomous), Ziro

Re-accredited with Grade 'A' by NAAC || Recognized by UGC under 2(f) & 12(B)

Affiliated to Rajiv Gandhi University, Itanagar

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Ref. No.: SCCZ/ DA/50

11.04.2025

Notice

Assignment(s) submission for students with low attendance.

Even Semester (2, 4, 6) 2024-2025

Students with low attendance must ensure to submit assignments *in lieu* of the minimum required attendance. Attendance percentage for each paper can be checked on the College ERP.

Assignments must be submitted as follows for **every Course / Paper** where the actual percentage till date is below 75%.

Attendance Percentage	No. of Assignments to be submitted
70 to 74 %	01 assignment
65 to 69 %	02 assignments
60 to 64 %	03 assignments
50 to 59 %	04 assignments
Below 50 %	07 assignments

Note:

- Assignment submission is facilitated only *in lieu* of the minimum required attendance. Students with attendance shortage who miss classes in the ensuing days will not be permitted to appear for the End Semester Examinations.
- Students must secure the minimum required marks in the Continuous Internal Assessment in order to be eligible to apply for the End Semester Exams.
- After the final attendance tabulation, those students who have shortage of attendance will have their security deposit impounded. Students are hereby notified to improve their attendance and avoid any inconvenience. Final Tabulation of attendance shall be on 30.04.2025.
- The assignment topics shall be from the syllabus of each paper where the student has attendance shortage. Students must select topics for the classes they have missed so that it will enable them to prepare well for the upcoming End Semester Exams.
- The last date to submit assignments (in lieu of minimum required attendance) shall be **26.04.2025**. No assignments shall be collected thereafter.
- **Students who fail to comply by these directives will not be allowed to appear for the End Semester Exams.**

This notice is issued with the approval of the Principal

Dr. Sonisha R. Syiem

Dean, Academic Affairs
Saint Claret College (Autonomous),
Ziro, Arunachal Pradesh - 791120